



Sewickley Presbyterian Church

**LIVE · GROW · SERVE**

## **Request for Facility Use**

### **Application and Agreement**

Date of Application: \_\_\_ / \_\_\_ / \_\_\_\_\_

Requestors Name: \_\_\_\_\_

Church Committee \_\_\_ Member/ Staff \_\_\_

Tax Exempt Organization 501(c)(3) \_\_\_ Community Organization \_\_\_\_\_

For Profit \_\_\_ Other \_\_\_\_\_

Date Requested: \_\_\_ / \_\_\_ / \_\_\_\_\_ Time Required: \_\_\_\_\_

Purpose of Facility Usage: \_\_\_\_\_

\_\_\_\_\_

Expected Number of People in Attendance: \_\_\_\_\_

Special Request for Specific Room/Space/Facility: \_\_\_\_\_

Additional Information for Organizations other than those directly affiliated with SPC.

Type of Organization:

Mission Statement of Organization:

\_\_\_\_\_

\_\_\_\_\_

Organization Street Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact #2 Name: \_\_\_\_\_ Contact #2 Phone: \_\_\_\_\_

## Facilities Use Disclaimer/Agreement

### Please read carefully

Sewickley Presbyterian Church shall not be held responsible for and is hereby expressly relieved from any and all liability by reason of injury, loss or damage to any person or property in or about the premises occurring during the individual/group's use of the premises, which liability, except as may be caused by Sewickley Presbyterian Church's gross negligence, or willful acts, is expressly assumed by the individual/group.

The individual/group agrees to indemnify, hold harmless, warrant and defend Sewickley Presbyterian Church against any liability, loss or claim for damages to any person or property related to, arising from, or occurring during the group's use of the premises, from any responsibility whatsoever, except as may be caused by Sewickley Presbyterian Church's gross negligence or willful acts.

Everyone using SPC facilities must obey all church rules, and all federal, state and local laws and act in accordance within SPC values, principles, goals and mission.

The individual/group agrees to reimburse Sewickley Presbyterian Church for any damages it is compelled to pay arising from any such claim, demand, action or cause of action.

We agree to abide by the letter and spirit of this agreement permitting the use of the church facilities. By signing this agreement, the authorized group representative acknowledges that he/she has read and fully understands the terms of this agreement and the procedures for use of space.

Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_