



Mobile Version — SPC Realm Tutorial

Step 0 — Getting Logged In

- Download the Realm Connect app.
- Open the app.
- Tap Sign Up for Realm or Sign In.
- Use the email address connected to your SPC account.
- If you already have an account, simply sign in.
- If you have trouble logging in, ask Josh for help.
- As for navigating the app, please note that for your navigation panel,

Apple users can navigate from the bottom of the app, and Android users can navigate using the top left “3 lines” icon.



Welcome to Realm Connect

Sign In

[Send Your Ideas](#) | [Help](#)

Don't have an account? [Sign up.](#)

Step 1 — Welcome to Realm

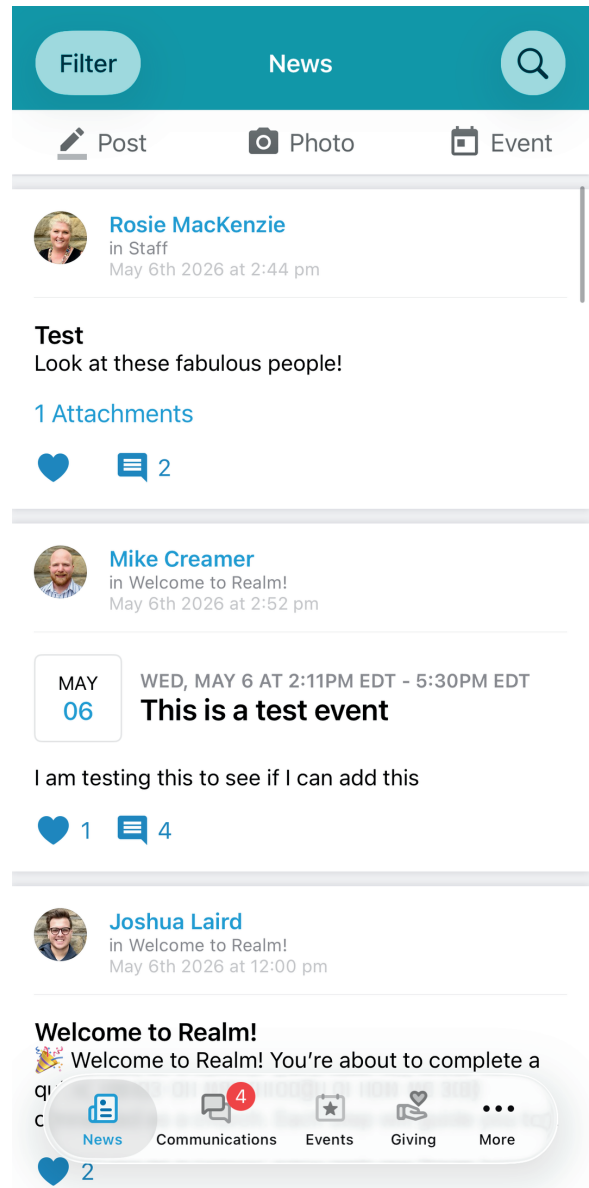
- Open the Realm Connect app.
- Start on the News page.
- Look for the SPC Realm Tutorial welcome post.

What this section does:

- Realm is SPC’s online connection and communication hub.
- It helps members stay informed, communicate, find events, serve, give, and connect with others.
- This tutorial will walk you through the main areas one step at a time.

Your task:

- Find Communications from your Navigation panel.
- Find your inbox from there, and look for the, “Welcome to Realm” group/message.



Step 2 —

Communications

- Find Communications from your Navigation panel.
- Find your inbox from there, and look for the, “Welcome to Realm” group/message

What this section does:

- Communications is where Realm messages and conversations happen.
- This helps reduce scattered emails, long text threads, and missed updates.
- Ministry teams, staff, leaders, and church members can communicate in one organized place.

Members can use this to:

- send and receive messages
- reply to group conversations
- receive updates
- communicate with ministry teams

Your task:

- Tap More or the ... from your menu.
- Tap Groups.
- Open the Welcome to Realm group.



Staff

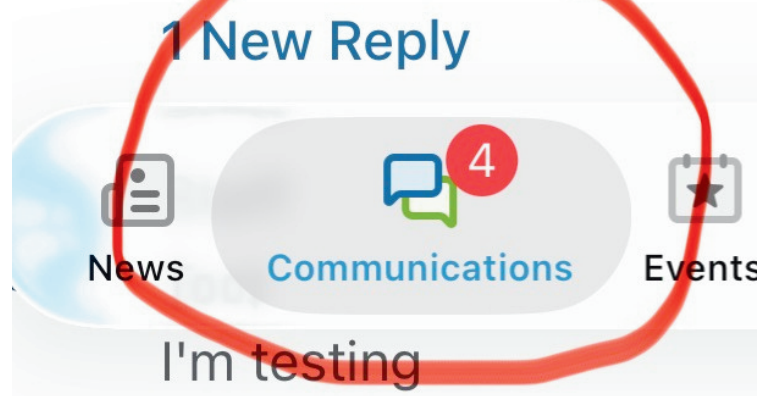
PYCO Performance

The Quakas are getting



Staff

Won't be in the office ur
Hi all, Just wanted to info



Step 3 — Groups

- Tap More or ... from your menu
- Tap Groups.
- Open the Welcome to Realm group.

What this section does:

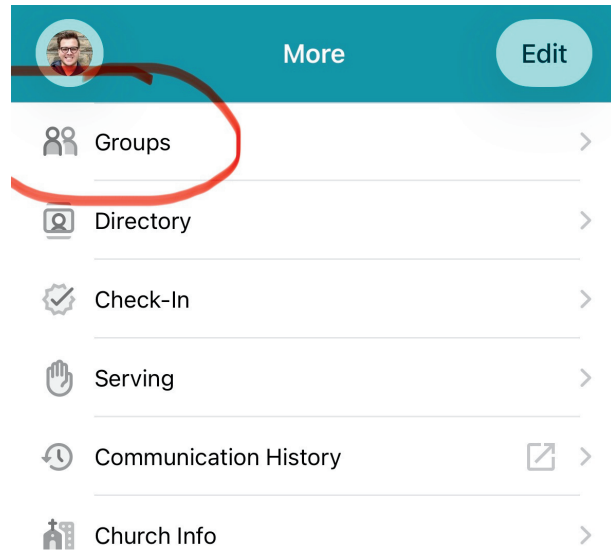
- Groups are private spaces for ministries, teams, committees, and church groups.
- They help keep announcements, files, discussions, and schedules in one place.

At SPC, Groups could be used for:

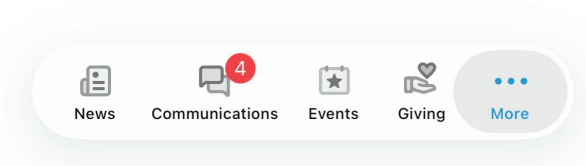
- Session updates and agendas
- Staff communication
- Deacon care coordination
- Mission committee planning
- Youth or children’s ministry communication
- Worship team scheduling
- Bible study discussions
- Volunteer team updates
- VBS planning

Your task:

- Find Events from your Navigation Panel.
- Find “Great job-you found events!” .
- Open the event description.



[Send Your Ideas](#) | [Help](#)



Step 4 — Events

- Find Events from your Navigation Panel.
- Find “Great job-you found events!”.
- Open the event description.

What this section does:

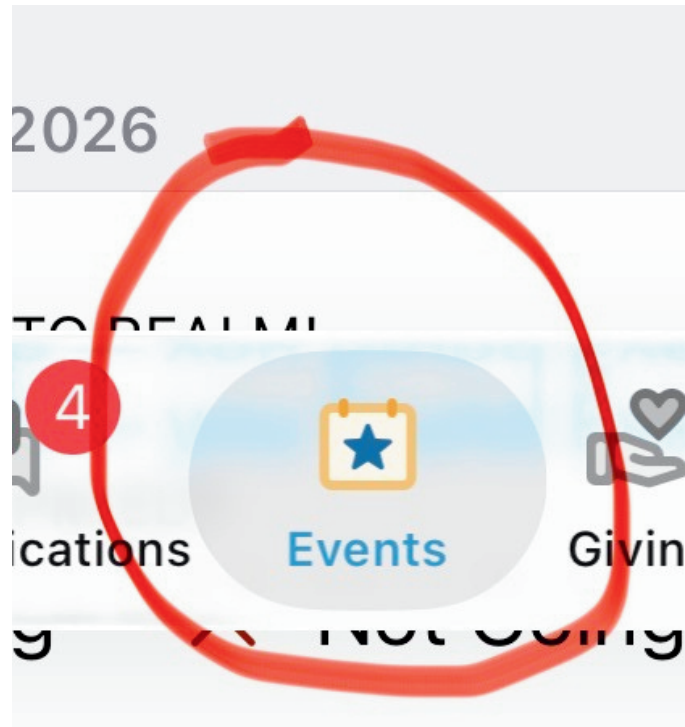
- Events help SPC organize church activities, meetings, and schedules.
- Members can see what is happening, RSVP, and view details.

Members can use this to:

- see upcoming events
- RSVP
- check dates and times
- view locations
- stay updated on church activities

Your task:

- Tap More or ...
- Tap Directory.
- Search for
 - Joshua Laird
 - Look in his skills and interests for your next step
- Open the profile.



Step 5 — Directory

- Tap More or ...
- Tap Directory.
- Search Josh Laird
- Open the profile.
 - Look in his skills and interests for you next step

What this section does:

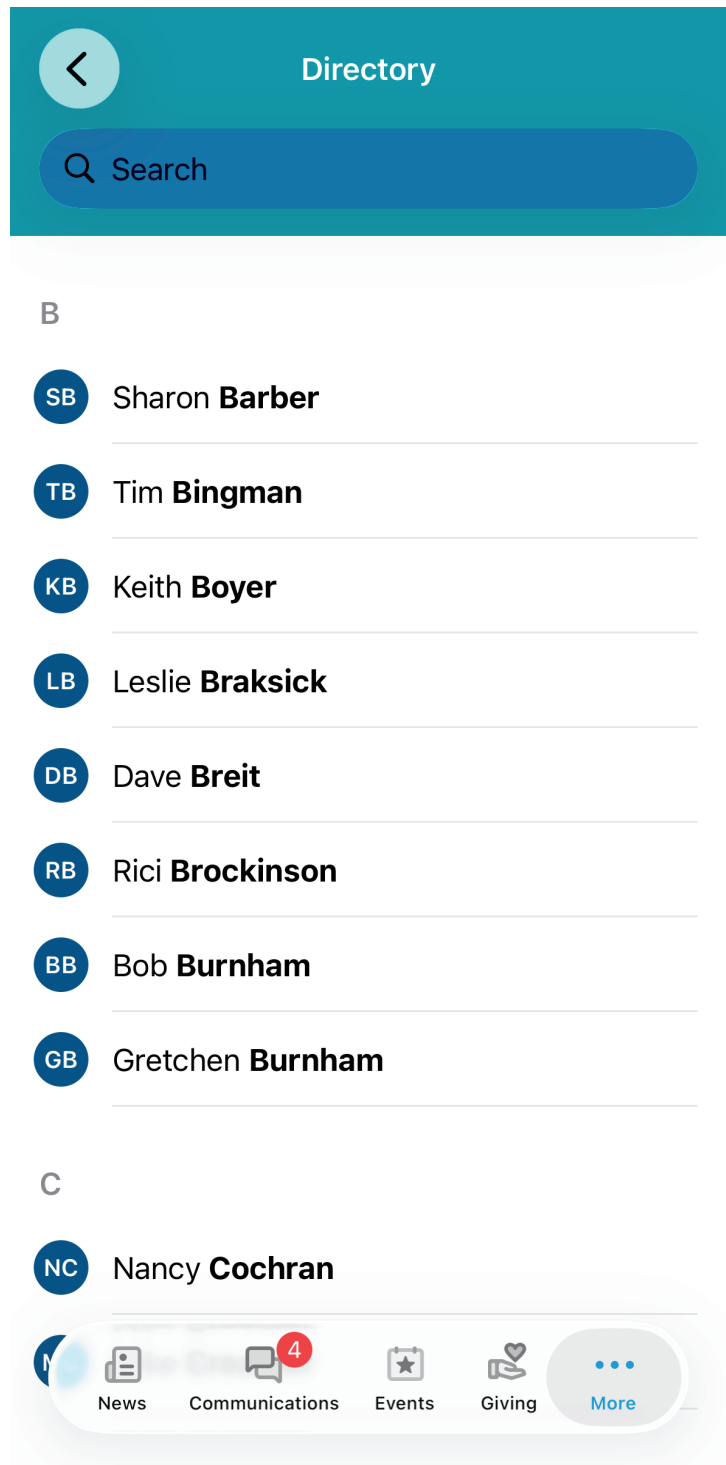
- The Directory helps members connect with one another.
- It acts as SPC's internal church directory.
- Information shown depends on privacy settings.

Members may be able to see:

- names
- phone numbers
- email addresses
- profile pictures
- family members
- birthdays and anniversaries

Your task:

- Tap More or ... from your navigation panel
- Tap Serving.
- Tap Opportunities.
- Find "Realm Tutorial Graduate".
 - If prompted, use "Browse by Role".
- Submit your interest!



Step 6 — Serving

- Tap More or ... from your navigation panel
- Tap Serving.
- Tap Opportunities.
- Find “Realm Tutorial Graduate”.
 - If prompted, use “Browse by Role”.
- Submit your interest.

What this section does:

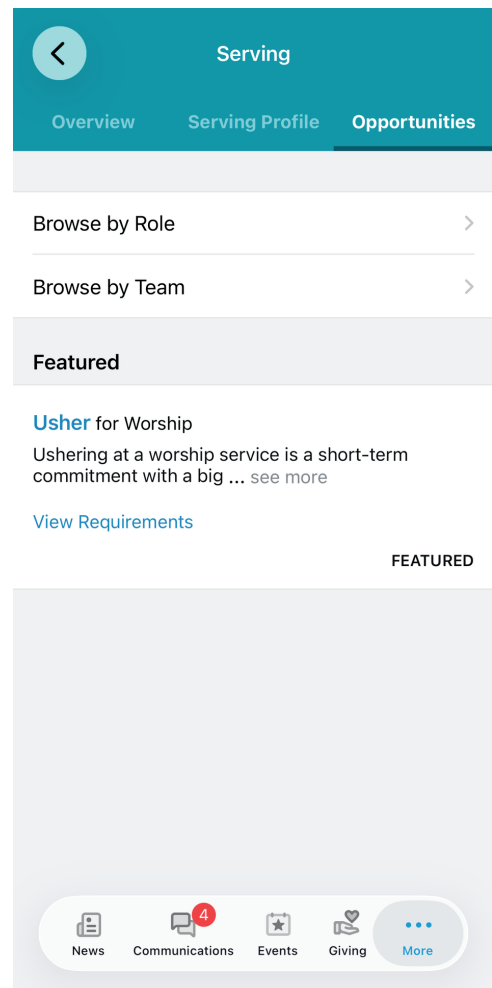
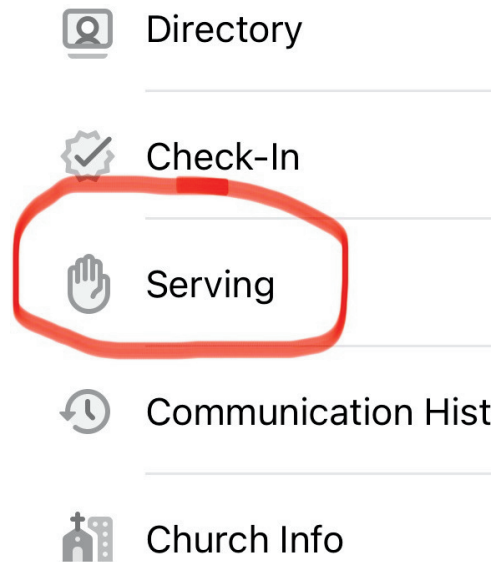
- Serving helps members discover ways to get involved at SPC.
- Realm creates a digital way for people to explore where they can use their gifts and talents.
- Ministries can post opportunities, and members can respond directly.

Members can use this to:

- discover volunteer opportunities
- join ministry teams
- share skills and interests
- stay connected to serving needs

Your task:

- Submit interest in Realm Tutorial Graduation.
- Then go to Giving for the final step.



Step 7 — Giving

- Tap Giving on the bottom menu.

What this section does:

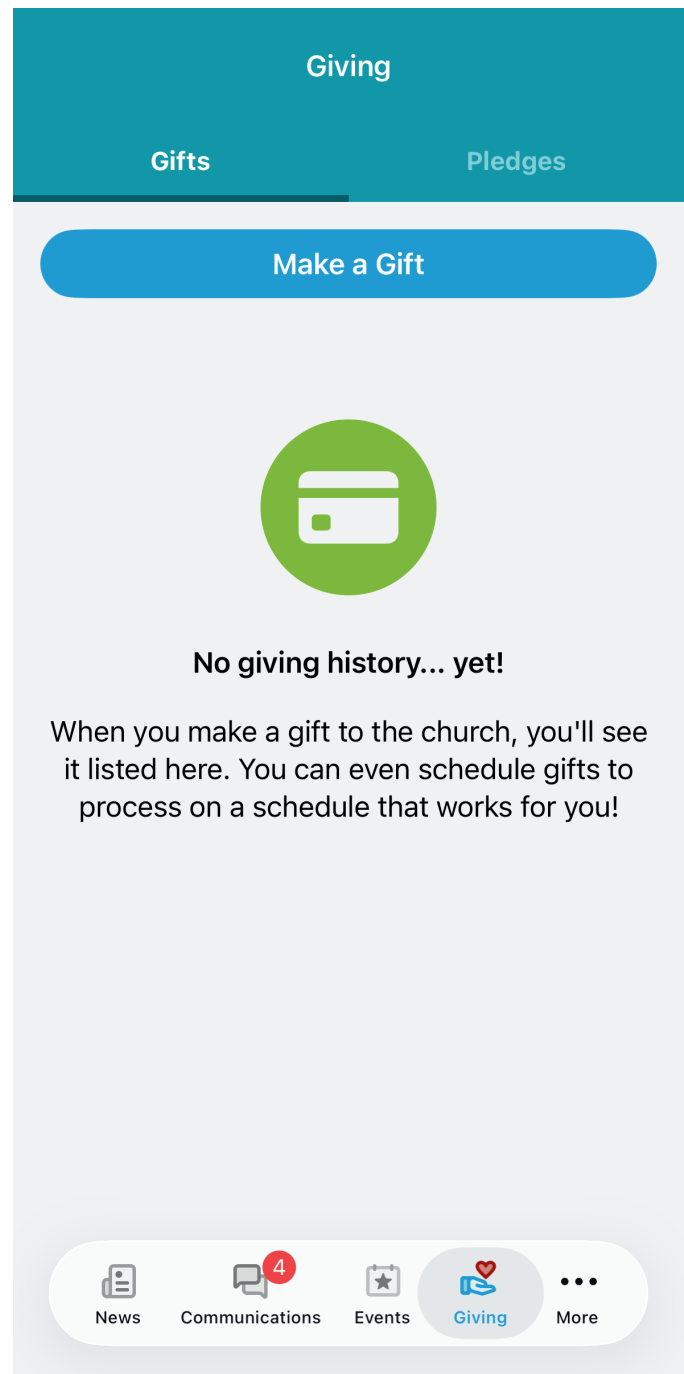
- Giving allows members to securely support SPC online.
- Members can manage giving in one place.

Members can use this to:

- make one-time gifts
- set up recurring giving
- pledge toward campaigns
- manage payment methods
- view contribution history
- track pledge progress

Important:

- You do not need to give tonight.
- This step is only to show where Giving is located.



**Congratulations:
You completed the SPC Realm Tutorial!**

